

Development Activity Report January 2014



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This report tracks land development projects, beginning with zoning actions (if necessary), through site plan review, to construction and culminating in the issuance of occupancy permits. Once an application completes one stage of the development process, it will remain in that section of the report as a completed project and will be added to the next section of the report as appropriate. Therefore, over the course of time, a single project may be listed in this report three times. The color coding is intended to clarify the current status of each application, and is explained at the bottom of each page for easy reference.

Note: The applications included in this report represent only the “parent” application of these projects. It should not be construed as a measure of workload within the departments involved in the land development process.

Development Pipeline Summary

	# of Applications	Office	Retail	Square Footage Commercial	Institutional	Total	Residential Units
Active Zoning Cases ¹	6	512,000	372,945	18,000	0	902,945	815
Approved Zoning Cases ²	2	79,000	38,793	0	0	117,793	0
Active Site Plans	11	219,974	85,711	16,636	114,339	436,660	22
Approved Site Plans/Subdivisions ³	7	0	0	0	0	0	97
Pending Residential Subdivisions	5	--	--	--	--	--	527
Under Construction ⁴	9	0	53,700	0	0	53,700	59
Total	40	810,974	551,149	34,636	114,339	1,511,098	1,520

Notes:

1. Rezoning and Special Exception applications involving new construction. Does not include amendments to existing zoning unless additional square footage is proposed. If concurrent Rezoning and Special Exception applications are in process for the same project, the project is only counted once here.
2. Rezoning and Special Exception applications that have received Council approval since January 1, 2010 but have not yet submitted a site plan or subdivision plat. Applications that were approved prior to January 1, 2010 and have not submitted a site plan are considered inactive.
3. Site plans that have been approved since January 1, 2010 but have not had a building permit issued by Loudoun County. Site plans that were approved prior to January 1, 2010 but have not received a building permit are considered inactive.
4. Square footage numbers do not account for existing buildings that have been or will be demolished.

Rezoning and Special Exception Cases January 2014

Approved Zoning Cases

1. Allman-Stanfield (Greenway Farm) (RZ)
2. Greenway Farm Bank (SE)
3. Home Depot – Outdoor Storage (SE)
4. My Dog's Daycare (SE)
5. Crescent Place (RZ)

Active Zoning Cases

- A. Catoctin Circle Center (RZ)
- B. Jerry's Ford (RZ/SE)
- C. Leegate (RZ/SE)
- D. Lowes Home Improvement (RZ/SE)
- E. Somerset Park (RZ)







RZ - Re-Zoning
SE - Special Exception
RZ/SE - Re-Zoning and Special Exception
(concurrent applications)

Rezoning Applications

January 2014

	Application Number	Name of Project	Location	Application Description	Acceptance Date	Staff Recommendation	PC Public Hearing	PC Recommendation	Council Public Hearing	Council Action	Current Status	Comments
1	TLZM-2011-0004	Potomac Station Retail	SE Quadrant Battlefield Parkway and Route 7	Amend proffers to defer closing of median break at site entrance to Battlefield Parkway	3-Jul-12	Approval	6-Dec-12	Approval	8-Jan-13	Approved	Town Council Approved	Retention of existing median break
2	TLZM-2012-0002	134 Fort Evans Road (Emergency Animal Hospital)	134 Ft. Evans Road NE	An amendment to TLZM-2008-0004 to increase building square footage to house equipment	7-May-12	Approval	7-Jun-12	Approval	26-Jun-12	Approved	Project Complete	
3	TLZM-2010-0003	Village at Leesburg Buildings Q and X	Buildings Q and X	Amend the TLZM-2009-0008 to change uses and square footage of Buildings Q & X	17-Jan-11	Approval	17-Nov-11	Approval	13-Dec-11	Approved 10 Jan 2012	Project Complete	
4	TLZM-2006-0022	PMW Farms (Festival Lakes)	Northwest quadrant of intersection of River Creek Parkway and Fort Evans Road	Rezoning 105.07 acres from RE to PRN.	14-Dec-06	Approval	4-Oct-07	Approval	27-Nov-07	Approved 11-Dec-07	5 of 6 sections under construction	
5	TLZM-2011-0002	Village at Leesburg, Land Bay C	Intersection of Crosstrail Boulevard and Russell Branch Parkway	Amend Concept Plan for Land Bay C to permit townhouses, and rezone Land Bays D and E from I-1 to PRC	12-Jul-11	Approval (w/ revisions)	3-May-12	Approval	12-Jun-12	Approved	Preliminary Plat under review	
6	TLZM-2008-0001	Cornerstone Chapel	Southeast corner of Sycolin Road & Battlefield Parkway	Rezoning 28.32 acres from PEC to B-3	19-May-08	Approval	1-Apr-10	Approval	11-May-10	Approved	Site Plan under review	
7	TLZM-2008-0005	Allman-Stanfield Properties at Greenway Farm	1200-block of South King Street	Amendments to ZM #101 to allow increased commercial square footage (40,350 sf total).	28-Aug-08	Conditional Approval	19-Jan-11	Approval 19 Jan 2012	14-Feb-12	Approved	Approved, no site plan	
8	TLZM-2012-0003	Crescent Place	Harrison Street (near Catoclin Circle)	Concept Plan and proffer amendment for 230 dwelling units and 16,000 sf commercial retail	26-Nov-12	Conditional Approval	8-Aug-13	Approval	22-Oct-13	Approved 10 Dec 12	Approved, no site plan	
9 (!)	TLZM-2011-0002	Lowes Home Improvement Center	Corner of battlefield Parkway and Russell Branch Pkwy	Rezoning from I-1 to B-3; development of a 152,245 SF Lowes and 120,093 SF of associated retail uses.	10-Sep-10	Conditional Approval	17-Oct-13	Approval	14-Jan-14	--	Town Council meeting scheduled for January 14, 2014 07 Jan 14	
10	TLZM-2012-0004	Catoclin Circle Center	Catoclin Circle NE, behind Giant	Request to rezone 8.03 acres from B-2 to PRN, to allow 62 SFA units	7-Nov-12	--	--	--	--	--	1st submission comments sent to applicant 29 Mar 2013	
11	TLZM-2013-0001	Leegate	NW corner of Route 7 and Battlefield Parkway	Request to rezone from I-1 to PRN and B-4 to allow 512,000 sf of office, 200,000 sf of retail and 475 dwelling units	3-Mar-13	--	--	--	--	--	2nd submission under review 5 Nov 13	
12 (!)	TLZM-2013-0002	Jerry's Ford	847 East Market Street	Request to rezone from I-1 to B-3 to allow for auto sales	29-Apr-13	--	--	--	--	--	3rd submission under review 02 Dec 12	
13 (!)	TLZM-2013-0003	Somerset Park	SE corner of Battlefield Parkway and Tavistock Drive	Request for a rezoning of a PRN-zoned parcel in Tavistock Farms to construct two aptment buildings (48 units)	12-Jul-13	--	--	--	--	--	1st submission comments sent 18 Dec 13	

(!) Indicates change to application in past month

	Completed project		Approved application, but no site plan submitted
	Approved application, with approved site plan		Active application
	Approved application, site plan submitted and in process		Inactive application

Special Exception Applications
Pre-2012

January 2014

	Application Number	Name of Project	Location	Application Description	Acceptance Date	Staff Recommendation	PC Public Hearing	PC Recommendation	Council Public Hearing	Council Action	Current Status	Comments
1	TLSE-2011-0003	Loudoun Funeral Chapel	158 Catocin Circle	To allow a crematorium	18-Oct-11	Approval	16-Feb-12	Approval	13-Mar-12	Approved	Project Complete 15 Jan 2013	
2	TLSE-2011-0004	Catocin Veterinary Clinic	112 Dry Mill Road	Special Exception to permit a vet hospital in an existing building.	4-Oct-11	Approval	16-Feb-12	Approval	13-Mar-12	Approved	Project Complete 2 May 2013	
3	TLSE-2010-0009	Leesburg Toyota	1 & 3 Cardinal Park Drive SE	SE to expand and reconstruct auto dealership in the B-3 district	18-Oct-10	Conditional approval	4-Aug-11	Conditional Approval	30-Aug-11	Conditional Approval	Building permit issued 13 Nov 2012	
4	TLSE-2010-0004	Greenway Farm Child Care	1241 South King Street	Special Exception to permit a child care facility in the B-1 district	11-Aug-10	Conditional approval	1-Dec-11	Approval 19 Jan 2012	14-Feb-12	Approved	Under Construction 13 Oct 13	
5	TLSE-2010-0005	T-Mobile Antenna at Westpark	59 Clubhouse Drive	SE to permit cellular antennae in the B-3 district.	5-Aug-10	Conditional approval	21-Oct-10	Denial	9-Nov-10	Approved	Site plan approved 11 Jun 2011	
6	TLSE-2008-0005	Cornwall Commons	200 Block of Gibson Street	Special Exception to allow 19 two-bedroom age-restricted (over 55) housing units	19-May-08	Approval	20-Nov-08	Approval	9-Dec-08	Approved	Site plan approvable pending plats & bonds - 1 Mar 2012	
7	TLSE-2011-0002	Courthouse Square	Loudoun Times Mirror Site; Church, Market and Loudoun streets	Special Exception to permit a private parking structure in the B-1 district	3-Jun-11	Conditional approval	1-Mar-12	Denial	27-Mar-12	Conditional Approval	Site plan in progress 12 Dec 2012	
8	TLSE-2008-0012	Allman Bank (Greenway Farm)	1200-block of South King Street	Special Exception to allow bank with 3 drive-through lanes	28-Aug-08	Conditional approval	19-Jan-12	Approval	14-Feb-12	Approved	No site plan submitted	
9 (1)	TLSE-2010-0006	Lowe's Home Center - Outdoor Storage	Corner of Battlefield Pkwy and Russell Branch Pkwy	Outdoor garden storage for Lowe's store	10-Sep-10	Conditional approval	3-Oct-13	Approval	14-Jan-14	—	Town Council meeting scheduled for January 14, 2014 07 Jan 14	

(1) Indicates change to application in past month





Completed project	Approved application, but no site plan submitted
Approved application, with approved site plan	Active application
Approved application, site plan submitted and in process	Inactive application

Special Exception Applications
2012

January 2014

Application Number	Name of Project	Location	Application Description	Acceptance Date	Staff Recommendation	PC Public Hearing	PC Action	Council Public Hearing	Council Action	Current Status	Comments
1	TLSE-2012-0003	Home Depot - Outdoor Storage	280 Fort Evans Rd NE	Special Exception for outdoor storage of rental vehicles	18-Jun-12	Conditional Approval	21-Feb-13	Approval	11-Apr-12	Approved	Mini Site Plan under review
2	TLSE-2012-0005	Oaklawn Gas Station	Oaklawn, Land Bay C	Special Exception for gas station and convenience store	15-Jun-12	Deferral	17-Jan-13	Denial	26-Feb-13	Approved	Site Plan under review
3 (1)	TLSE-2012-0006	Lowes Home Center - Vehicle Rental	Corner of Battlefield Pkwy and Russell Branch Pkwy	Special Exception to allow vehicle rental for customers	11-Jul-12	Conditional approval	3-Oct-13	Approval	14-Jan-14	—	Town Council meeting scheduled for January 14, 2014 07 Jan 14

(1) Indicates change to application in past month

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	Approved application, with approved site plan		Active application
	Approved application, site plan submitted and in process		Inactive application

Special Exception Applications
2013

January 2014

	Application Number	Name of Project	Location	Application Description	Acceptance Date	Staff Recommendation	PC Public Hearing	PC Action	Council Public Hearing	Council Action	Current Status	Comments
1	TLSE-2013-0012	My Dogs Daycare	91 Lawson Rd	Doggie daycare for up to 60 dogs	14-Aug-13	Approval	7-Nov-13	Approval	12-Nov-13	Approved	Approved by Town Council 12 Nov 13	
2	TLSE-2013-0002	Leegate	Intersection of Route 7 and Battlefield Parkway	Special Exception for multi family units	11-Mar-13	—	—	—	—	—	2nd submission under review 05 Nov 2013	See also TLZM-2013-0001
3	TLSE-2013-0003	Leegate	Intersection of Route 7 and Battlefield Parkway	Special Exception for parking structure A	11-Mar-13	—	—	—	—	—	2nd submission under review 05 Nov 2013	See also TLZM-2013-0001
4	TLSE-2013-0004	Leegate	Intersection of Route 7 and Battlefield Parkway	Special Exception for parking structure B	11-Mar-13	—	—	—	—	—	2nd submission under review 05 Nov 2013	See also TLZM-2013-0001
5 (1)	TLSE-2013-0006	Jerry's Ford	847 East Market Street	Special Exception to allow vehicle sales and/or rental, and vehicle and/or equipment service	2-Apr-13	—	—	—	—	—	3rd submission under review 02 Dec 13	See also TLZM-2013-0002
6	TLSE2013-0013	Jerry's Ford	847 East Market Street	Special Exception for a private parking garage	1-Nov-13	-	-	-	-	-	1st submission under review	See also TLZM-2013-0002, TLSE-2013-0006

(1) Indicates change to application in past month

Completed project	Approved application, but no site plan submitted
Approved application, with approved site plan	Active application
Approved application, site plan submitted and in process	Inactive application

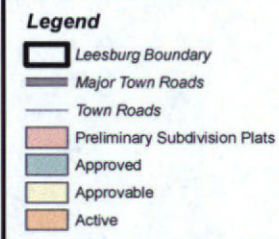
Site Plan Map - Project Key January 2014

Residential Projects

1. Banyan Cove
2. Cornwall Commons
3. Crossroads at Leesburg
4. Leesburg West
5. Leesburg South (Meadowbrook)
6. Village at Leesburg, Land Bay C

Commercial Site Plans

- A. 104 Loudoun Street
- B. Chipotle Mexican Grill
- C. Comfort Suites Conference Center
- D. Courthouse Square
- E. Crossroads One at Leesburg
- F. Loudoun Cares
- G. Market Station (Fireworks/Los Tios)
- H. River Creek Village
- I. Cornerstone Chapel
- J. Oaklawn Land Bay C Gas Station



Commercial Development Applications - Final Site Plans
Pre-2012

Application Number		Name of Project	Location	Project Description	Type of Site Plan	1st Submission Accepted	Date Approved	Total # of Submissions*	Current Status	Comments
1	TLPF-2011-0007	Loudoun Funeral Chapel	158 Catocin Circle SE	Addition of 2,500 SF	Final	23-Sep-11	8-Jun-12	3	Project complete 15 Jan 2013	
2	TLPF-2010-0011	Dulles Chrysler Jeep Ram	107 Catocin Circle	New and used vehicle sales and service, with a 22,762 sf facility	Final	9-Nov-10	13-Sep-11	3	Occupancy Permit issued 16 Jan 2013	
3	TLPF-2011-0008	Star Buick, GMC	326 East Market Street	Addition of 6,259 SF	Final	12-Oct-11	2-Apr-12	3	Project complete 18 Mar 2013	
4	TLPF-2011-0001	Harrison Subdivision, Lots 3A and 3B	South side of North Street, between 124 Harrison Street NE and 211 North Street NE	Construction of two single family detached dwelling units with detached garages	Final	18-Jan-11	29-Dec-11	3	Occupancy Permits issued 31 May & 3 Jun 2013	
6	TLPF-2007-0015	211 Church Street	209-211 Church Street	12,356 SF office in two buildings; one new one renovated.	Final	9-Oct-07	23-Dec-08	4	Occupancy Permit issued	This project was inactive for three years.
5	TLPF-2011-0009	Leesburg Toyota	Cardinal Park Drive and Route 7	Automobile showroom and service building (51,700 SF) on two parcels on Cardinal Park Drive	Final	18-Oct-11	28-Aug-12	3	Building permit(s) issued 15 Jan 2013	
7	TLPF-2009-0002	116 East Market Street Deli	116 East Market St	New infill retail building in Historic District	Minor	31-Jan-09	24-Jul-13	4	Building permit issued 15 Sep 2013	
8	TLPF-2009-0018	Cornwall Commons	Gibson St at Old Waterford Road	19 age-restricted townhomes	Final	28-Oct-09	n/a	3	3rd submittal approvable upon plat recorded/bond being posted. 1 Mar 2012	Active status extended to 19 Oct 14
9	TLPF-2009-0020	Crossroads at Leesburg (Mass Grading)	South King Street and Davis ave; behind Bloom	Mass grading of site	Final	30-Dec-09	n/a	3	3rd submittal approvable upon deed/plat recorded/bond being posted 15 Feb 2011	Active status extended to December 28, 2014
10	TLPF-2010-0004	Crossroads One at Leesburg (Parcel E1)	Davis Ave SE, behind Bloom	60,900 sq ft, 3-story office building	Final	7-May-10	n/a	3	2nd submission comments sent to applicant 03 Apr 2013	Active status extended to December 28, 2014
11	TLPF-2007-0007	River Creek Village	Edwards Ferry Road, east of Costco	Commercial mixed-use center with five buildings	Final	16-May-07	n/a	4	Meeting held with applicant 17 Apr 2013	

*Number of submissions includes signature sets, but not insert sheets
(!) Indicates change to application in past month

	Occupancy permit issued by County		Approvable application, waiting on deeds, plats or bonding
	Building permit issued by County		Active application
	Approved application, but no building permit issued		Inactive application

Commercial Development Applications - Final Site Plans
2012

Application Number		Name of Project	Location	Project Description	Type of Site Plan	1st Submission Accepted	Date Approved	Total # of Submissions*	Current Status	Comments
1	TLPF-2012-0007	Catoctin Veterinary Clinic	112 Dry Mill RD SW	Conversion of existing office building to a veterinary clinic (no new square footage)	Mini	20-Jun-12	4-Feb-13	3	Occupancy Permit Issued 2 May 2013	
2	TLPF-2012-0008	134 Ft. Evans Road Vet Office	134 Fort Evans Road	Construct two story vet office with parking and utility extensions	Final	6-Aug-12	20-Nov-12	2	Occupancy Permit Issued 15 Aug 2013	
3	TLPF-2012-0005	Village at Leesburg, Bld Q	Russell Branch Parkway	Approval of a 13,600 SF retail building	Final	24-Apr-12	20-Feb-12	3	Occupancy Permit Issued 21 Oct 2013	
4	TLPF-2012-0012	Greenway Preschool	25 Greenway Drive SW	Improvements to existing daycare center, expand parking lot, connect utilities.	Final	14-Dec-12	11-Sep-13	3	Under construction 13 Oct 13	
5	TLPF-2012-0002	Inova Cornwall	Cornwall and Gibson Streets	Demolition of part of existing hospital (67,023 sq ft) and replace with surface parking	Final	25-Jan-12	7-Jun-13	3	Demolition permit application approved; construction commenced 14 Jun 2013	
6 (!)	TLPF-2012-0001	Chipolte Mexican Grill	Corner of Battlefield Pkwy and Rte 15 bypass (Stein mart plaza)	2,143 SF restaurant	Mini	24-Jan-12	n/a	3	Signature sets under review 30 Dec 13	
7	TLPF-2012-0009	Loudoun Cares	207 South King Street	Renovation and expansion of existing building and parking lot at 8B South Street	Final	17-Aug-12	n/a	2	2nd submission comments sent to applicant - 7 Jun 2013	
8	TLPF-2012-0011	Courthouse Square	Church Street and Loudoun Street	Addition to existing Loudoun Times Mirror building, proposed office and retail, new parking structure	Final	11-Dec-12	n/a	3	3rd submission comments sent to applicant; sig sets possible 20 Nov 13	

*Number of submissions includes signature sets, but not insert sheets
(!) Indicates change to application in past month

	Occupancy permit issued by County		Approvable application, waiting on deeds, plats or bonding
	Building permit issued by County		Active application
	Approved application, but no building permit issued		Inactive application

Commercial Development Applications - Final Site Plans
2013

Application Number		Name of Project	Location	Project Description	Type of Site Plan	1st Submission Accepted	Date Approved	Total # of Submissions*	Current Status	Comments
1	TLPF-2013-0010	Wegmans	River Creek Parkway	Construction of an egress lane to exit Wegmans through Villages site	Minor	15-May-13	16-Aug-13	3	Project Complete	
2	TLPF-2013-0007	Leesburg Airpark/ Loudoun County Sheriff HQ	801 Sycolin Road	Minor Site Plan for site and security upgrades	Minor	29-Apr-13	11-Jul-13	3	Under Construction 11 Nov 13	
3	TLPF-2013-0011	Taco Bell	982 Edwards Ferry Road	Exterior and Interior modification	Minor	20-Jun-13	18-Dec-13	3	Plans approved 18 Dec 13	
4	TLPF-2013-0008	104 Loudoun Street	104 Loudoun Street	Three story building with 2,154 sf office and 3 residential units	Mini	17-Apr-13	n/a	3	Plans approvable pending bonding 30 Sep 13	
5	TLPF-2013-0003	Comfort Suites Conference Center	80 Prosperity Avenue	Addition of 16,636 SF conference center and parking modifications	Final	26-Feb-13	n/a	3	Insert sheets for Signature sets requested 3 Dec 13	
6	TLPF-2013-0016	Cornerstone Chapel	SE corner of Sycolin Road and Battlefield Parkway	Construction of church, daycare and ancillary uses	Final	3-Oct-13	n/a	1	1st submission comments sent to applicant 22 Nov 13	
7	TLPF-2013-0021	Oaklawn Land Bay C Gas Station	Miller Drive	Gas station with convenience store and car wash	Final	13-Dec-13	n/a	1	1st submission plans under review 13 Dec 13	

*Number of submissions includes signature sets, but not insert sheets
(!) Indicates change to application in past month




	Occupancy permit issued by County		Approvable application, waiting on deeds, plats or bonding
	Building permit issued by County		Active application
	Approved application, but no building permit issued		Inactive application




Final Subdivision Plats

Application number		Name of Project	Location	Description	Type of Application	1st Submission Accepted	Date Approved	Number of Submissions	Current Status	Comments
1	TLFS-2010-0006	PMW Farms, Section 1 (River Pointe, formerly Festival Lakes)	River Creek Parkway & Fort Evans Road	46 SFD (entire project is 140 SFD & 135 SFA on 105 acres, zoned PRN)	Final Subdivision	20-Oct-10	11-May-11	3	31 SFD completed 13 under construction	Construction Drawing Reference: TLCD-2009-0002-- see status on page 17
2	TLFS-2010-0010	PMW Farms, Section 2 (River Pointe, formerly Festival Lakes)	River Creek Parkway & Fort Evans Road	37 SFD (entire project is 140 SFD & 135 SFA on 105 acres, zoned PRN)	Final Subdivision	8-Dec-10	22-Jun-11	3	16 SFD completed 13 under construction	Construction Drawing Reference: TLCD-2010-0005 - see status on page 17
3	TLFS-2011-0003	PMW Farms, Sections 3 & 5 (River Pointe, formerly Festival Lakes)	River Creek Parkway & Fort Evans Road	135 SFA (entire project is 140 SFD & 135 SFA on 105 acres, zoned PRN)	Final Subdivision	28-Mar-11	7-Sep-11	3	37 SFA completed 35 under construction	Construction Drawing Reference: TLCD-2010-0006 - see status on page 17
4	TLFS-2011-0001	PMW Farms, Section 4 (River Pointe, formerly Festival Lakes)	River Creek Parkway & Fort Evans Road	27 SFD (entire project is 140 SFD & 135 SFA on 105 acres, zoned PRN)	Final Subdivision	25-Jan-11	11-Aug-11	3	Under Construction	
5	TLFS-2010-0004	Valley View Estates	East side of Valley View Ave, between Davis Ave and Stratford Pl	8 single family homes and 15 townhomes on 5.1 acres, zoned R-4 and R-8	Final Subdivision	1-Apr-10	20-Apr-12	3	Plat and deed recorded 25 Apr 2012	Under Construction
6	TLFS-2011-0004	PMW Farms, Section 6 (River Pointe, formerly Festival Lakes)	River Creek Parkway & Fort Evans Road	30 SFD lots	Final Subdivision	25-Jun-12	n/a	3	Under Construction	
7 (!)	TLFS-2011-0005	Banyan Cove	Edwards Ferry Road, between Route 15 bypass and Catoclin Circle	24 townhouse units, zoned R-22	Final Subdivision	6-Sep-11	n/a	6	Insert Sheets under review 31 Dec 13	

Preliminary Subdivision Plats

Application Number		Name of Project	Location	Description	Type of Application	1st Submission Accepted	Date Approved	Number of Submissions	Current Status	Comments
8	TLPS-2010-0001 (TLPS-2006-0001)	Leesburg South (Meadowbrook)	Generally bounded by South King Street, Evergreen Mill Road and Masons Lane	400 single family homes on 213.34 acres, zoned R-1 w/ Traditional Design Option	Preliminary Subdivision	28-Jan-10	n/a	2	Conditional approval - 15 Apr 2010	Approved by PC on 15 Apr 2010. No construction plans submitted to date
9	TLPS-2008-0001	Villas at Crossroads at Leesburg (formerly Waterside at Tuscarora Creek)	East of Olde Isaak Walton Park, south of Tuscarora Creek	3 single family homes and 40 duplex units on 19.72 acres, zoned R-6	Preliminary Subdivision	3-Jun-08	n/a	3	Conditional approval by PC 6 Jan 2011	
10	TLPS-2010-0002	Leesburg West	Catoctin Circle SW	25 cluster lots and 3 traditional lots on approx 11 acres	Preliminary Subdivision	23-Mar-10	n/a	4	Preliminary Plat approved 7 Aug 2012	
11 (!)	TLPS-2012-0001	Village at Leesburg Landbay C	Village at Leesburg	84 single family attached units served by a private street	Preliminary Subdivision	27-Jun-12	n/a	3	Signature Sets requested 01 Oct 13	Awaiting response from applicant on conditions of approval.




 Occupancy permits issued for all units
 Active building permits for one or more units
 Final subdivision plat approved



 Approvable final or preliminary subdivision plat
 Active application
 Inactive application

CIP (Town Constructed)
Plan Review

January 2014

Application Number		Name of Project	Project Description	1st Submission Accepted	Approved	Total # of Submissions	Current Status	Comments
1	TLCI-2009-0010	South King Street Widening, Phase 1	Widen South King from Governors Drive to Greenway Drive to 4-lanes with planted median.	29-Sep-09	23-Aug-11	3	Substantially complete	
2	TLCI-2011-0003	Lower Sycolin Sewage Conveyance System	Construction of sewage system to serve areas south of Town's incorporated boundary and areas between Dulles Greenway and W&OD Trail.	5-Jul-11	16-Aug-11	3	Substantially complete	Certificate to operate received 11 Sep 13
3	TLCI-2011-0006	Turn Lane at Sycolin Rd & Tavistock Dr	Construction of turn lanes and traffic signal on Sycolin Road at Tavistock Drive.	23-Sep-11	13-Feb-13	4	Substantially complete	Signal operational 23 Dec 13
4	TLCI-2008-0010	Virt's Corner	Realignment of the South King Street, Gleedsville Road and Masons Lane intersection	21-Oct-08	21-Oct-11	5	Substantially complete	Intersection opened 18 Dec 13
5 (!)	TLCI-2013-0003	Miller Drive Extension	Construction of Miller Drive between Blue Seal Drive and Tolbert Lane	12-Mar-13	19-Jun-13	2	Substantially complete	Open to traffic 5 Dec 13
6 (!)	TLCI-2013-0002	Runway 17 Safety Area Grading	Grading of an area north of Runway 17 to improve aircraft safety	4-Feb-13	5-Sep-13	4	Substantially complete	
7	TLCI-2013-0005	Lowenbach Street Improvements Phase IV	Upgrade storm drainage outfall along portions of Edwards Ferry Road and Cherry Lane	18-Apr-13	26-Sep-13	4	Under Construction	Complete Spring 2014
8	TLCI-2011-0002	Edwards Ferry Rd at Rte 15 Bypass Right Turn Lane Improvements	Improvements to intersection to help mitigate traffic congestion including dual right turn lanes on eastbound Edwards Ferry Road at Route 15 Bypass.	28-Feb-12	26-Mar-13	3	Plans approved 26 Mar 13	Construction bids due 23 Jan 14
9	TLCI-2011-0009	Linden Hill Access Road	Construction of a one-way access road from Linden Hill Way to Country Club Drive	4-Jan-08	n/a	3	Plans approvable pending land acquisition 15 Jul 2012	
10 (!)	TLCI-2011-0001	Battlefield Parkway	Battlefield Parkway, from Route 15 to Dulles Greenway	24-Jan-11	n/a	2	2nd submission comments being addressed 15 Dec 13	Public Hearing held 06 Jun 13
11	TLCI-2009-0002	Downtown Street Lighting	Replacement of downtown streetlights (King, Market & Wirt Streets)	4-Apr-09	n/a	1	Being coordinated with the Downtown Improvement Project.	
12 (!)	TLCI 2012-0003	Sycolin Road Widening Ph III	Upgrade Sycolin Rd. in vicinity of Hope Parkway from 2 lanes to 4 lanes	18-Oct-12	n/a	3	3rd submission under review 09-Oct 13	Construction contract awarded 10 Dec 13
13 (!)	TLCI-2013-0001	South King Street Widening Ph II	Widen South King Street to four lanes from south of Greenway Dr to the southern corporate limits	4-Feb-13	n/a	2	2nd submission comments being addressed 18 Dec 13	
14 (!)	TLCI-2013-0006	Lowenbach Street Improvements Phase V	Street improvements on Washington, Prince and Blue Ridge	4-Oct-13	n/a	1	1st submission comments being addressed 15 Dec 13	




 Completed project
 Under construction
 Plans approved, no construction start



 Plans approvable, waiting on deeds, plats or bonding
 Plans under review

Public Infrastructure (Developer Constructed)
Plan Review

January 2014

Application Number		Name of Project	Developer/Associated Project	Project Description	1st Submission Accepted	Approved	Total # of Submissions	Current Status	Comments
1	TLPF-2009-0014	Fort Evans Road widening, Menlow Drive to Vista Ridge Dr	PMW Farms (Festival Lakes)	Two lanes of Fort Evans Road, plus curb, gutter & sidewalk	19-Jun-09	15-Apr-11	3	Site Plan approved 15 Apr 2011	Under construction
2	TLCD-2009-0002	PMW Farms, Sec. 1	PMW Farms (Festival Lakes)	5 of 6 sections under construction	9-Jan-09	13-May-11	3	Construction Drawings approved 13 May 2011	Under construction
3	TLCD-2010-0005	PMW Farms, Sec 2	PMW Farms	5 of 6 sections under construction	22-Jun-10	22-Jun-11	3	Construction Drawings approved 13 May 2011	Under construction
4	TLCD-2010-0006	PMW Farms, Sec. 3 & 5	PMW Farms	5 of 6 sections under construction	1-Oct-10	8-Aug-11	3	Construction Drawings approved 8 Aug 2011	Under construction
5	TLCD-2010-0004	PMW Farms, Sec 4	PMW Farms	5 of 6 sections under construction	28-Oct-10	15-Aug-11	3	Construction Drawings approved 15 Aug 2011	Under construction
6	TLCD-2011-0001	PMW Farms, Sec. 6	PMW Farms (Festival Lakes)	30 SFD & public streets	27-Jan-10	9-Jul-13	3	Construction Drawings approved 9 Jul 13	Under construction
7	TLCD-2008-0003	Valley View	Batu Homes	8 SFD & 15 SFA & public street	25-Aug-08	26-Apr-12	4	Construction Drawings approved 20 Nov 13	Under construction
8	TLPF-2009-0019	Fort Evans Road widening, River Creek Parkway to Sentinel Dr	PMW Farms (Festival Lakes)	Two lanes of Fort Evans Road, plus curb, gutter & sidewalk	24-Dec-09	26-Feb-13	3	Plans approved. 26 Feb 2013	This is Phase II of the project
9	TLPF-2006-0026	Oaklawn - Hope Parkway	Oaklawn LLC	Road connection through Oaklawn to connect existing Hope Parkway with Battlefield Pkwy	8-Dec-06	n/a	3	Waiting on bond & recorded plat. Status extended to 01 Jan 14 - 02 Jul 12	Active status extended to 01 Jan 2014
10 (I)	TLCD-2011-0002	Banyan Cove	Banyan Cove (Jon Wood)	24 townhouse units at Edwards Ferry Road and Heritage Way	26-Oct-11	n/a	5	Insert Sheets under review 30 Dec 13	
11	TLPF-2011-0002	Crossroads at Leesburg, Davis Avenue extension	Terminus of current Davis Avenue	Extension of Davis Ave into the Crossroads at Leesburg (R-6) property	31-Jan-11	n/a	1	First submission comments sent 01 Apr 2011	Active status extended to 28 Dec 2014

 Completed project
 Under construction
 Plans approved, no construction start

 Plans approvable, waiting on deeds, plats or bonding
 Plans under review

Active Building Permits Project Key - January 2014

Residential Projects

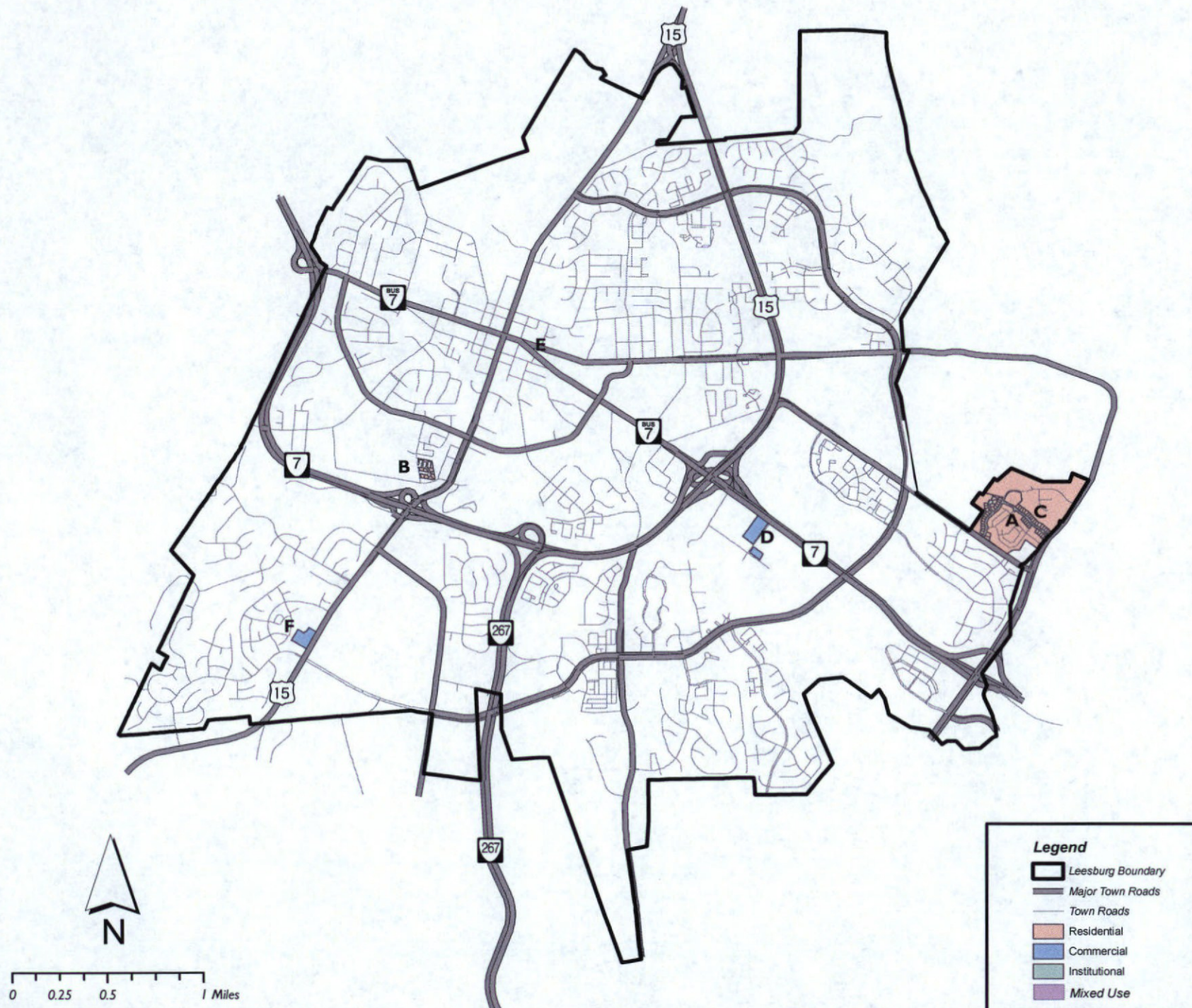
- A. RiverPointe (PMW Farms), Sections 1-5
- B. Valley View Estates
- C. RiverPointe (PMW Farms), Sections 6

Commercial Projects

- D. Leesburg Toyota
- E. 116 East Market Deli
- F. Greenway Farm Preschool

Institutional

NONE



Active Building Permits

Name of Project		Location	Project Description	Office	Square Footage			Institutional	Residential Units	Comments
					Retail	Commercial				
1	PMW Farms (Festival Lakes) Sec. 1	River Creek Parkway & Fort Evans Road	Project is 140 single family homes & 135 townhomes on 105 acres, zoned PRN						6	This section: 46 SFD.
2	PMW Farms (Festival Lakes) Sec. 2	River Creek Parkway & Fort Evans Road	Project is 140 single family homes & 135 townhomes on 105 acres, zoned PRN						1	This section: 37 SFD.
3	PMW Farms (Festival Lakes) Sec. 3 & 5	River Creek Parkway & Fort Evans Road	Project is 140 single family homes & 135 townhomes on 105 acres, zoned PRN						30	This section: 135 TH
4	PMW Farms (Festival Lakes) Sec. 4	River Creek Parkway & Fort Evans Road	Project is 140 single family homes & 135 townhomes on 105 acres, zoned PRN						13	This section: 27 SFD
5	PMW Farms (Festival Lakes) Sec. 6	River Creek Parkway & Fort Evans Road	Project is 140 single family homes & 135 townhomes on 105 acres, zoned PRN						5	This section: 30 SFD.
6	Inova Cornwall	Memorial Drive	Project involves demolition of oldest part of hospital (67,023 sq ft)							
7	Leesburg Toyota	1 Cardinal Park Dr SE	Automobile Dealership and Showroom		51,700					
8	116 East Market Street Deli	116 East Market Street	2000 SF Deli/Sports Bar		2,000					
9	Valley View Estates	East side of Valley View Ave, between Davis Ave and Stratford Pl	8 single family homes and 15 townhomes on 5.1 acres, zoned R-4 and R-8						8 SFD 4 15 SFA	

New Construction Summary

Commercial

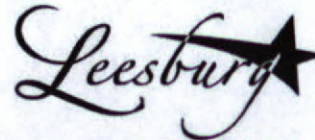
Year	# of Projects*	New Construction (Square Feet)					Demolitions (Square Feet)					Net New Total
		Office	Retail	Commercial	Institutional	Total	Office	8	Commercial	Institutional	Total	
2013	9	11,084	49,369	10,900	0	71,353	0	0	0	0	0	71,353
2012	6	22,297	51,547	0	129,339	203,183	0	26	0	0	26	203,209
2011	10	10,651	185,696	71,113	0	267,460	0	0	0	(20,523)	(20,523)	246,937
2010	10	30,662	41,753	41,291	279,427	393,133	0	(4,208)	0	0	(4,208)	388,925
2009	6	129,148	498,390	1,007,602	16,600	1,651,740	0	(3,990)	0	(31,300)	(35,290)	1,616,450
2008	10	214,381	257,077	54,158	0	525,616	0	0	0	(11,766)	(11,766)	513,850
2007	10	75,150	20,723	79,107	0	174,980	0	(2,987)	(52,522)	0	(55,509)	119,471
2006	3	0	21,292	0	0	21,292	0	(1,800)	(2,462)	0	(4,262)	17,030
2005	5	15,126	91,718	13,613	0	120,457	0	0	0	0	0	120,457
2004	7	0	438,706	49,624	0	488,330	0	(89,566)	0	0	(89,566)	398,764
2003	3	66,300	3,700	0	242,603	312,603	0	0	0	0	0	312,603
2002	5	89,613	9,384	58,226	187,490	344,713	(1,716)	0	0	0	(1,716)	342,997
2001	13	134,122	206,725	260,270	84,540	685,657	0	0	0	0	0	685,657
Total	97	798,534	1,876,080	1,645,904	939,999	5,260,517	(1,716)	(102,525)	(54,984)	(63,589)	(222,814)	5,037,703

*This number does not correlate to actual Occupancy Permits issued. Projects may have multiple buildings; buildings may have multiple spaces.

Residential

Year	Number of Units			Total
	Single Family	Townhomes	Multifamily	
2013	54	55	0	109
2012	21	56	0	77
2011	0	61	0	61
2010	1	63	112	176
2009	0	45	222	267
2008	1	68	0	69
2007	8	33	0	41
2006	60	77	108	245
2005	121	172	272	565
2004	188	187	28	403
2003	305	288	0	593
2002	369	193	202	764
2001	454	238	30	722
Total	1,582	1,536	974	4,092

Note: Numbers above reflect Occupancy Permits issued by Loudoun County



Monthly Report of Financial Condition

For the period end December 2013

(unaudited, cash basis)

	General Fund		Capital Projects Fund		Utilities Fund		Total Fund	
	Current Month	Year-to-date	Current Month	Year-to-date	Current Month	Year-to-date	Current Month	Year-to-date
BEGINNING BALANCE								
Cash and Cash Equivalents	\$16,776,600	\$18,680,500	\$7,785,335	\$9,285,440	\$15,141,140	\$15,375,186	\$39,703,075	\$43,341,126
Taxes	\$467,755	\$6,588,256	\$0	\$0	\$0	\$0	\$467,755	\$6,588,256
Permits and Fees	59,652	520,905	-	-	-	-	59,652	520,905
Fines & Forfeitures	210,466	400,864	-	-	-	2,836	210,466	403,700
Use of Money & Property	115,268	727,384	-	2,400	17,408	57,210	132,676	786,994
Charges for Services	364,445	2,292,597	-	-	146,486	6,490,978	510,931	8,783,575
Donations/Transfers	5,842	1,753,406	-	948,362	7,220	592,568	13,062	3,294,336
Revenue from State	1,705,175	4,849,701	1,016,471	1,130,718	-	-	2,721,646	5,980,419
Revenue from Federal Government	8,518	24,177	29,473	329,124	-	14,894	37,991	368,195
Other sources (e.g. bond proceeds)	-	-	-	-	-	-	-	-
Total Receipts	\$2,937,121	\$17,157,290	\$1,045,944	\$2,410,604	\$171,114	\$7,158,486	\$4,154,179	\$26,726,380
Disbursements								
Personnel	\$2,270,182	\$15,099,423	\$81,625	\$585,211	\$573,421	\$3,793,732	\$2,925,228	\$19,478,366
Contractual Services	432,576	3,515,282	73,023	418,699	57,064	287,832	562,663	4,221,813
Materials and Supplies	94,355	588,563	579	1,974	79,698	583,169	174,632	1,173,706
Transfer Payments	1,350	676,004	-	499,305	-	746,425	1,350	1,921,734
Continuous Charges	250,588	1,141,091	1,505	5,179	92,446	517,777	344,539	1,664,047
Capital Expenditures	91,698	1,045,352	2,221,658	5,629,558	381,119	1,264,829	2,694,475	7,939,739
Debt Service Expended	-	1,305,529	-	-	1,021,764	2,515,110	1,021,764	3,820,639
Total Disbursements	\$3,140,749	\$23,371,244	\$2,378,390	\$7,139,926	\$2,205,512	\$9,708,874	\$7,724,651	\$40,220,044
Net Receipts and Disbursements	(\$203,628)	(\$6,213,954)	(\$1,332,446)	(\$4,729,322)	(\$2,034,398)	(\$2,550,388)	(\$3,570,472)	(\$13,493,664)
Net Balance Sheet Changes	3,544,480	7,650,906	338,726	2,235,497	1,948,819	2,230,763	5,832,024	12,117,166
ENDING BALANCE								
Cash and Cash Equivalents	\$20,117,452	\$20,117,452	\$6,791,615	\$6,791,615	\$15,055,561	\$15,055,561	\$41,964,627	\$41,964,627

TOWN OF LEESBURG
FY 2014 - MONTHLY TRACKING OF UTILITIES ACTIVITIES

						WATER SUPPLY							FY14 Total
	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	
Gallons Pumped*													
Projection	171,567	153,233	134,857	126,038	113,894	114,331	119,063	107,046	117,010	121,475	134,492	146,957	1,559,962
Actual	146,000	140,977	146,825	129,949	119,212	119,781							802,743
Cost to Produce													
Projection	\$284,690	\$455,503	\$597,848	\$398,565	\$427,034	\$612,082	\$398,565	\$384,331	\$569,379	\$341,627	\$441,269	\$782,896	\$5,693,790
Actual	\$442,621	\$357,086	\$359,158	\$498,500	\$902,953	\$465,011							\$3,025,330
Revenue													
Projection	\$766,351	\$586,854	\$413,009	\$463,666	\$1,131,687	\$295,648	\$575,628	\$895,770	\$242,106	\$526,714	\$859,545	\$957,702	\$7,714,680
Actual	-\$405,025	\$659,544	\$615,384	\$494,640	\$1,071,341	\$60,432							\$2,496,317
						WATER POLLUTION CONTROL							FY14 Total
	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	
Gallons Treated*													
Projection	137,074	136,767	139,978	153,158	140,573	149,267	148,711	133,200	152,801	141,775	143,898	136,977	1,714,180
Actual	129,243	116,787	110,119	150,080	115,540	136,338							758,107
Cost to Treat													
Projection	\$370,735	\$611,713	\$685,860	\$481,956	\$611,713	\$630,250	\$574,639	\$574,639	\$685,860	\$537,566	\$667,323	\$1,000,985	\$7,433,239
Actual	\$516,096	\$502,366	\$494,824	\$688,434	\$1,255,144	\$678,586							\$4,135,451
Revenue													
Projection	\$808,170	\$549,593	\$401,851	\$489,658	\$1,147,533	\$354,376	\$685,641	\$1,090,294	\$302,992	\$650,937	\$1,066,135	\$1,121,338	\$8,668,520
Actual	-\$607,537	\$989,317	\$923,076	\$741,959	\$1,607,012	\$90,648							\$3,744,475

NOTE: Analysis does not include debt service which is paid with availability fee reserves and cash.

* Gallons x 1,000

Analysis includes impact of final revenue accruals for FY 2013.

*** Revenue to date:**

Since 2011 a total of \$224,960 has been collected for telecommunication leased space on Town water tanks.

For FY14 \$929,044 has been collected in availability fees.

Since 2011 \$76,592 has been collected for contract with Johnston controls, the Energy Connect Company for power demand shaving during peak demand times and emergencies.

Payments are received and posted based on a quarterly schedule.

During December, Water Pollution Control Division sold \$0 Biosolids Pellets (TLC) and billed \$1,462 for Pump and Haul.

Thirteen trucks hauled 23,620 gallons of water from the water treatment plant fill station and billed \$324 for Water Hauling.

135 bacti tests were conducted for contracted customers with total revenue of \$3,375 for the 2nd quarter of FY14

Personnel Update for the Period of December 14, 2013 to January 3, 2014

New Hires

Troy Snow
Stanley Lamm
Mark Elliot*

Position

Maintenance Worker I
Utility Maintenance Worker III
Head Tennis Teaching Professional

Department

Public Works
Utilities
Parks and Recreation

Separations

Chaz Singer

Groundskeeper I

Parks and Recreation

*Contract employee

Regular Full-time and Regular Part-time Vacancies as of January 9, 2014

Department	#	Position Title	Date of Vacancy	Ad Placed	Apps Rcvd	Preliminary Interview	Final Interview	Offered	Accepted
Human Resources	1	HR Analyst	11/22/13	√	√	√ Phone interviews completed			
Parks and Recreation	1	Groundskeeper I or II	12/12/13	√	√				
Planning and Zoning	1	Executive Associate I	12/6/13	√	√	√ Phone interviews completed			
Police	2	Certified Police Officer (VA only)	10/1/13	√	√	√	√ 1 candidate in final stage of hiring process	√	√ 1 candidate accepted offer
Utilities/UMD	1	Utility Maintenance Worker I-- UMD	12/12/13	√	√	√			
TOTAL	6								
FILLED	1								
TOTAL REMAINING	5								

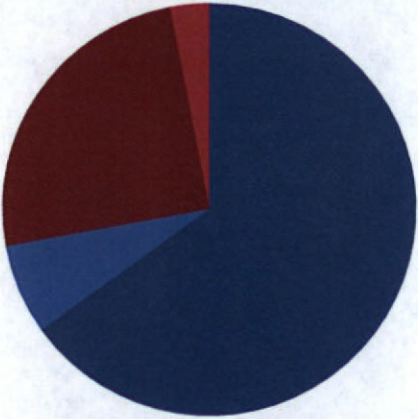
Workforce Diversity

The statistical information listed below is the Town's current full-time workforce. Data is from the Town's HR Dept., Lo. County HR Dept. and 2010 U.S. Census

Full Time Employees

	Male	Female	Total	
White	212	81	293	89.9%
African American	15	6	21	6.4%
Hispanic	5	3	8	2.5%
Asian/Pacific	2	1	3	0.9%
Other	1	-	1	0.3%
Total	235	91	326	

Full Time Employees

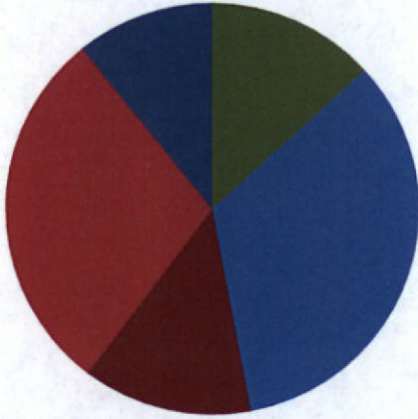


- Men - Non Minority (65.0%)
- Men - Minority (7.1%)
- Women - Non Minority (24.8%)
- Women - Minority (3.1%)

Full Time Applications Received in 2013

	Male	Female	Total	
Did Not Identify Race or Gender	-	-	162	
Did Not Identify Race/Ethnicity	15	12	27	
White	484	414	898	62.7%
African American	78	47	125	8.7%
Hispanic	47	60	107	7.5%
Asian/Pacific	39	25	64	4.5%
Other	26	23	49	3.4%
Total	674	569	1,432	
%	47.1%	39.7%		

Full Time Applications Received in 2013



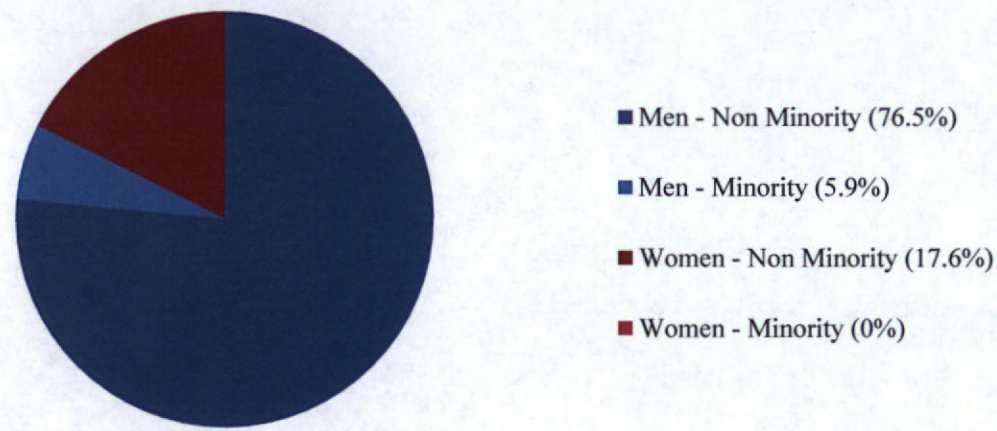
- Did Not Identify (13.2%)
- Men - Non Minority (33.8%)
- Men - Minority (13.3%)
- Women - Non Minority (28.9%)
- Women - Minority (10.8%)

Workforce Diversity

Full Time Hires Made in 2013

Full Time Hires Made in 2013

	Male	Female	Total	%
White	13	3	16	94.1%
African American	1	-	1	5.9%
Hispanic	-	-	-	0.0%
Asian/Pacific	-	-	-	0.0%
Other	-	-	-	0.0%
Total	14	3	17	
%	82.4%	17.6%		

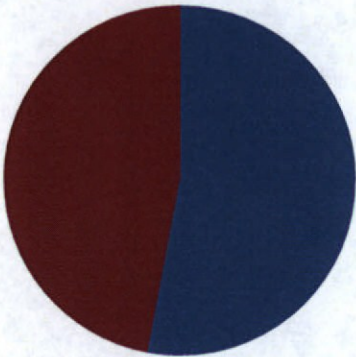


Workforce Diversity

Directors

	Male	Female	Total	
White	9	8	17	100.0%
African American	0	0	0	0.0%
Hispanic	0	0	0	0.0%
Asian/Pacific	0	0	0	0.0%
Other	0	0	0	0.0%
Total	9	8	17	

Directors

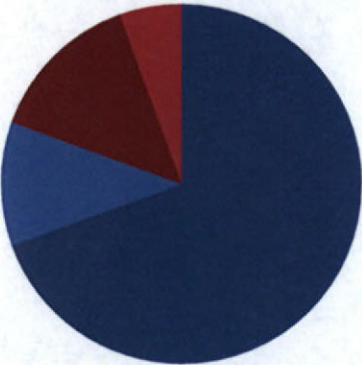


- Men - Non Minority (52.9%)
- Men - Minority (0.0%)
- Women - Non Minority (47.1%)
- Women - Minority (0.0%)

Managers

Managers

	Male	Female	Total	
White	25	5	30	83.3%
African American	3	1	4	11.1%
Hispanic	1	0	1	2.8%
Asian/Pacific	0	1	1	2.8%
Other	0	0	0	0.0%
Total	29	7	36	

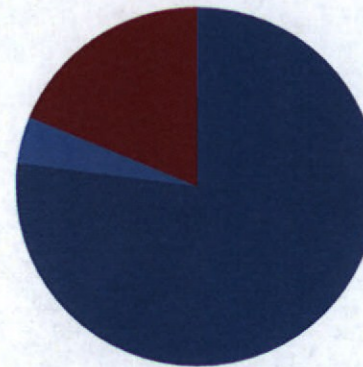


- Men - Non Minority (69.4%)
- Men - Minority (11.1%)
- Women - Non Minority (13.9%)
- Women - Minority (5.6%)

Workforce Diversity

Supervisors

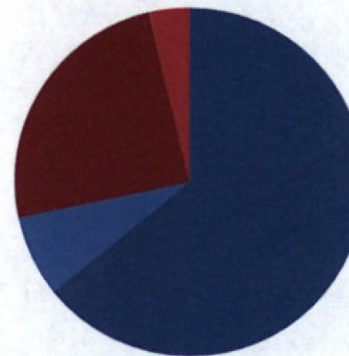
Supervisors				
	Male	Female	Total	
White	37	9	46	95.8%
African American	1	0	1	2.1%
Hispanic	0	0	0	0.0%
Asian/Pacific	1	0	1	2.1%
Other	0	0	0	0.0%
Total	39	9	48	



- Men - Non Minority (77.1%)
- Men - Minority (4.2%)
- Women - Non Minority (18.8%)
- Women - Minority (0.0%)

Directors & Managers

Directors & Managers				
	Male	Female	Total	
White	34	13	47	88.7%
African American	3	1	4	7.5%
Hispanic	1	0	1	1.9%
Asian/Pacific	0	1	1	1.9%
Other	0	0	0	0.0%
Total	38	15	53	

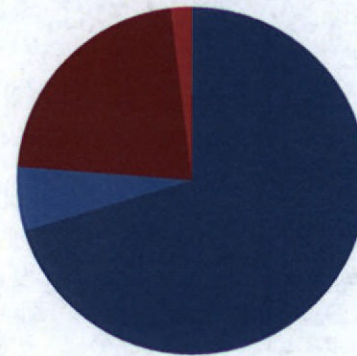


- Men - Non Minority (64.2%)
- Men - Minority (7.5%)
- Women - Non Minority (24.5%)
- Women - Minority (3.8%)

Workforce Diversity

Directors, Managers & Supervisors

Directors, Managers & Supervisors				
	Male	Female	Total	
White	71	22	93	92.1%
African American	4	1	5	5.0%
Hispanic	1	0	1	1.0%
Asian/Pacific	1	1	2	2.0%
Other	0	0	0	0.0%
Total	77	24	101	



- Men - Non Minority (70.3%)
- Men - Minority (5.9%)
- Women - Non Minority (21.8%)
- Women - Minority (2.0%)

Observations

The key to the Town's efforts to attract a workforce that is diverse and representative of our local population is to take active steps to seek out and recruit a more diverse pool of qualified applicants. A number of steps have been taken to increase our recruitment efforts in attracting a more diverse workforce. In January 2013, the Town launched a new online job announcement and application module that allows a broader audience to not only view job announcements, but apply for jobs regardless of where they live. For those who do not own or have access to a computer, there is a terminal in the lobby of Town Hall that is designated solely for the purpose of applying for jobs.

Since January 2013, the Town has increased our minority recruitment efforts by using agencies such as La Voz of Loudoun, which reaches out into the Hispanic community to attract applicants. We post job openings on the Virginia Employment Commission website where people receiving unemployment insurance are required to register. Other recruitment sources include Leesburg Today, the Winchester Star, the Loudoun Times Mirror, Craig's List, and Virginia Municipal League (VML). These publications cover a wide area and are accessible both online and in a paper format. We advertise at local high schools in Loudoun County and participate in local job fairs, including the Loudoun County Schools Diversity Job Fair.

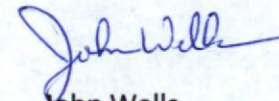
The Town will continue to increase and expand efforts in attracting and hiring a more diverse workforce. We recently hired an African American manager in our Planning and Zoning Department. We also made an offer in our Streets Division to an Asian American gentleman, who unfortunately declined our offer. We are looking into more diversity advertising opportunities, including job networks, such as DiversityWorking.com, Latpro.com, and Diversity-Job.com. The Town remains committed to being an employer of choice in an environment that encourages and promotes diversity.

December 2013 - 15 New Businesses

Ashburn Green Cab, LLC
Broadview Networks, Inc (telcom)
Codos, LLC
Devhammer Enterprises, LLC
DJ Macgregor, LLC

Dynamic Hoops Training, LLC
Edge Lens, LLC
Lupe Cleaning
Northern Virginia Property Management
OK Grass and Lawn Services

Pride Painting Company
Seda Systemz, LLC
Spunky Real Deals, LLC
Pump it up of Leesburg (new owner)
Utopiankids, LLC



John Wells
Town Manager